

4th September 2017

Name
Title
Hospital
xxx
xxx
Postcode

Ref: Q002/PMC/NY

Dear xxx

Thank you for your recent enquiry regarding Service Contracts. We have pleasure in enclosing the following quotation for Preventative Maintenance Contracts for your consideration.

Please also find enclosed details of the complete range of Service Contracts offered by Linet.

Should you wish to proceed please provide us with a list of models and Serial Numbers, together with your purchase order quoting the reference number above. If you are eligible for VAT exemption please let us have a completed VAT Exemption Certificate with your order.

If you require any further information relating to this quotation or any other matter, please do not hesitate to contact me.

Yours sincerely



Henry Hoga
Service Support

Enc.